

AMERICAN RESCUE PLAN ACT (ARPA)



- Signed into law in March of 2021
- Created to assist with recovery efforts following the COVID-19 pandemic
- Coronavirus State and Local Fiscal Recovery funds were established
- Kankakee County established the Kankakee County Respond, Revitalize, and Reinvest (KCR3) brand
- Watch the updated intro video here:
<https://youtu.be/gUaUqwxjiko>

USE OF FUNDS

- Support public health response and COVID-19 mitigation
- Stabilize the workforce, households, and small businesses
- Address negative economic impacts
- Replace lost public sector revenue
- Invest in critical infrastructure



NOT ELGIBILE

- Putting funds towards pensions
- Changes that reduce net tax revenue
- Other restrictions may apply to eligible uses
- For more information, visit www.treasury.gov/SLFRP

The Interim Final Rule permits funds to be used to cover costs incurred **beginning on March 3, 2021. (Expenses before March 3, 2021 are not eligible for reimbursement.)*



KANKAKEE COUNTY POLICIES



- As practicable, deploy two years of ARPA funds on initiatives that have a long-term (ten to twenty-year) impact.
- Where applicable, utilize Special/Internal funds before ARPA funds.
- Access grant funds instead of ARPA funds when possible.
- Identify and support communities that were unable/ineligible to participate in the CURES/PPP/CARES programs.

KANKAKEE COUNTY POLICIES



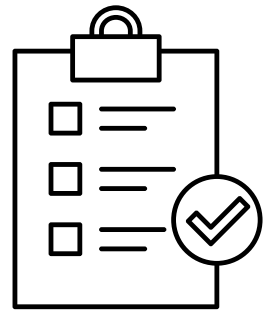
- Grantees with programs that overlap in terms of proximity will be encouraged to partner and coordinate.
- Priority will be given to locally-owned business and employees/students.
- The Kankakee County Board adopts a policy that supports initiatives, infrastructure improvements, and grant opportunities that address the effects of the pandemic on the Kankakee County Government. This is designed to reduce the future burden upon taxpayers.

KANKAKEE COUNTY MATCH POLICY

- Kankakee County encourages a 50% match of ARPA funds with the municipality where the business or organization is solely located.
- An amount of up to \$10,000 in ARPA funding could be approved by the Kankakee County Board.
- For NCGU's, the max available is \$20,000.
- The County suggests a 50% match from the corresponding municipality if the NCGU operates in a municipality that received ARPA funds directly.



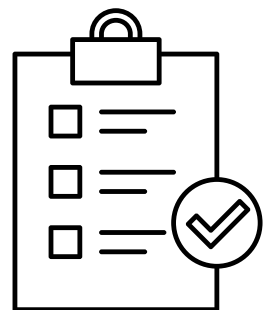
CASE BY CASE



A local business is able to demonstrate a negative financial impact



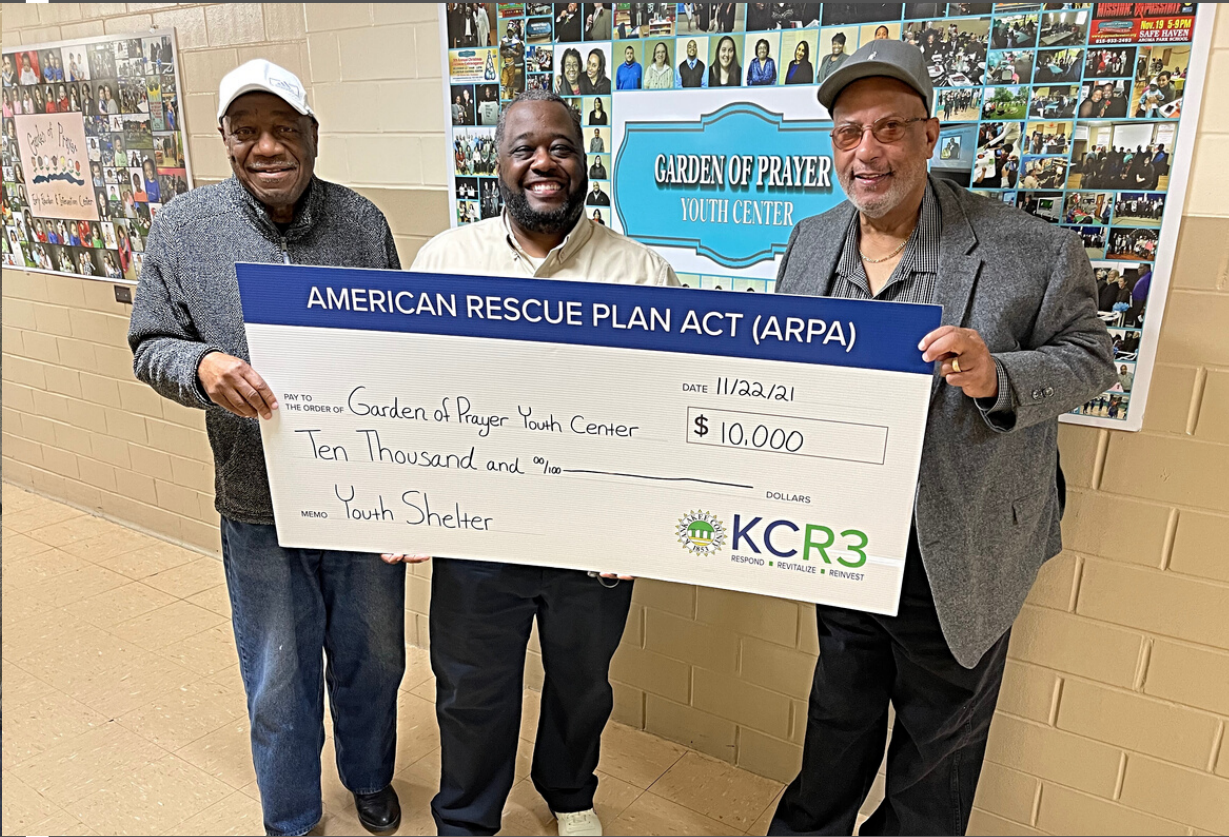
A non-covered government unit (NCGU) needs assistance with replacing lost revenue to provide essential services



A nonprofit organization provides essential services to the community



Addressing the aftermath of the COVID-19 pandemic



LOCAL BUSINESS

NONPROFIT

**NON-COVERED
GOVERNMENTAL UNIT**

HOW TO APPLY

- Head to www.k3county.net
- County ARPA Funding

COUNTY INFORMATION

- [County News](#)
- [County ARPA Funding](#)
- [Demographics](#)
- [Office Locations](#)
- [Human Resources](#)
- [County Ethics Commission](#)

← New FAQ's added!

- Complete application in entirety
- Give detailed project description or narrative
- Identify ARPA (Expenditure) category in chart



American Rescue Plan Act (ARPA) Funding Application Under \$50,000

Applicant Information	
Full Name or Company:	Date:
Address:	
Street Address	Apartment/Unit #
City	State ZIP Code
Phone:	Email:
SSN or FEIN No.:	Desired Funding: \$
Reason for funding (attach narrative if necessary):	
Have you received federal COVID relief? YES <input type="checkbox"/> NO <input type="checkbox"/> If yes, what funding have you received?	
Have you previously applied for grant funding? YES <input type="checkbox"/> NO <input type="checkbox"/>	
If yes, have you ever been denied or required to pay back grant funding? (attach narrative if necessary):	
Have you received any PPE loans? YES <input type="checkbox"/> NO <input type="checkbox"/>	

Additional Information

- Funding with expenses incurred prior to March 3rd, 2021 is not eligible for reimbursement.
- Any funding awarded will be received on a reimbursement basis and will only be paid after review of proper receipts or invoices.
- All recipients are required to submit tax returns for 2019 and 2020.
- All recipients must complete the attached W9.
- All recipients must complete the attached contractual agreement.
- The project must meet the criteria listed in Treasury interim final rule attached below in order to qualify.
- Additional information may be requested.



Appendix 1

The Expenditure Categories (EC) listed below must be used to categorize each project. If an applicant can't identify a category please list project details below or attach a description.

Project Description: _____

1: Public Health	
1.1	COVID-19 Vaccination ^
1.2	COVID-19 Testing ^
1.3	COVID-19 Contact Tracing
1.4	Prevention in Congregate Settings (Nursing Homes, Prisons/Jails, Dense Work Sites, Schools, etc.)*
1.5	Personal Protective Equipment
1.6	Medical Expenses (including Alternative Care Facilities)
1.7	Capital Investments or Physical Plant Changes to Public Facilities that respond to the COVID-19 public health emergency
1.8	Other COVID-19 Public Health Expenses (including Communications, Enforcement, Isolation/Quarantine)
1.9	Payroll Costs for Public Health, Safety, and Other Public Sector Staff Responding to COVID-19
1.10	Mental Health Services*
1.11	Substance Use Services*
1.12	Other Public Health Services
2: Negative Economic Impacts	
2.1	Household Assistance: Food Programs* ^
2.2	Household Assistance: Rent, Mortgage, and Utility Aid* ^
2.3	Household Assistance: Cash Transfers* ^
2.4	Household Assistance: Internet Access Programs* ^
2.5	Household Assistance: Eviction Prevention* ^
2.6	Unemployment Benefits or Cash Assistance to Unemployed Workers*
2.7	Job Training Assistance (e.g., Sectoral job-training, Subsidized Employment, Employment Supports or Incentives)* ^
2.8	Contributions to UI Trust Funds
2.9	Small Business Economic Assistance (General)* ^
2.10	Aid to Nonprofit Organizations*
2.11	Aid to Tourism, Travel, or Hospitality
2.12	Aid to Other Impacted Industries
2.13	Other Economic Support* ^
2.14	Rehiring Public Sector Staff

HOW TO APPLY

- Contractual agreement
- Taxpayer information
- Communications & Marketing agreement



**Kankakee County
Contractual Agreement
American Rescue Plan Act (ARPA) Funding**

Fiscal Agent:
Kankakee County
189 E. Court Street
Kankakee, IL 60901

Subrecipient:

Expenditure Category:

Contract Funding: \$

This agreement consists of:

- I. Background Information
- II. Use of Funds
- III. Compliance with applicable laws
- IV. Recoupment Process

Form W-9
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification
Go to www.irs.gov/FormW9 for instructions and the latest information.

Give Form to the requester. Do not send to the IRS.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.
 Individual/sole proprietor or single-member LLC
 C Corporation
 S Corporation
 Partnership
 Trust/estate
 Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶
 Other (see instructions) ▶
Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):
 Exempt payee code (if any) _____
 Exemption from FATCA reporting code (if any) _____
(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.

6 City, state, and ZIP code

7 List account number(s) here (optional)

Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)
Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.
Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Part II Certification
Under penalties of perjury, I certify that:
 1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
 2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
 3. I am a U.S. citizen or other U.S. person (defined below); and
 4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.
Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person ▶ Date ▶

General Instructions
Section references are to the Internal Revenue Code unless otherwise noted.
Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.
Purpose of Form
An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:
 • Form 1099-DIV (dividends, including those from stocks or mutual funds)
 • Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
 • Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
 • Form 1099-S (proceeds from real estate transactions)
 • Form 1099-K (merchant card and third party network transactions)
 • Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
 • Form 1099-C (canceled debt)
 • Form 1099-A (acquisition or abandonment of secured property)
 Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.
 If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

Cat. No. 10231X Form W-9 (Rev. 10-2018)



Kankakee County's American Rescue Plan Act (ARPA)

Communications and Marketing Contractual Agreement

Fiscal Agent:

Kankakee County
189 E. Court Street
Kankakee, IL 60901

Subrecipient:

This agreement consists of the following **disclaimer:**

County Credit

If your ARPA funding request is approved by the Kankakee County Board, we require that you mention receiving the funds through Kankakee County. This may include but is not limited to:

- Placing Kankakee County's KCR3 logo as a community partner on any fliers, materials, graphics, reports, presentations, social media, and website for programs funded by KCR3 funding.
- Tagging Kankakee County Board on social media platforms when referring to any of your organization's initiatives being funded through Kankakee County's ARPA funds.

County Promotion

Please note that Kankakee County's ARPA communication and marketing are for informational, promotional, and transparency purposes only. By accepting the County's ARPA funding, you also agree to Kankakee County Board sharing any photos, videos, logos, communication materials, social media posts, and permit the release for publication via multi-communication platforms.

Signature: _____ Date: _____

Print name: _____

To request design files, please email administration@k3county.net.



SUBMIT APPLICATION

- Return completed applications via email at administration@k3County.net or by mail at the following address:

Kankakee County Administration

189 East Court Street

Suite 502

Kankakee, IL 60901

- Drop off:

The Administration Office is located on the 5th floor



WHERE CAN I FOLLOW UPDATES?

- Requests are discussed during the monthly Finance Committee meeting
- Requests still need to be approved by the Full County Board during the Full Board monthly meeting
- To view the calendar for meetings, visit www.k3county.net
- All meetings take place in the Kankakee County Administration Building (4th floor) located at 189 East Court Street in Kankakee
- Meetings are open to the public and broadcasted LIVE on the Kankakee County Board YouTube channel
- Follow additional updates on the Kankakee County Board's Facebook page



AMERICAN RESCUE PLAN ACT (ARPA)

Kankakee County ARPA Team

Administration

Andrew Wheeler
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Anita Speckman
County Administrator
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Kelly Bylak
Executive Coordinator
kbylak@k3county.net

Jasmyne Humble
Communications Director
jhumble@k3county.net

Planning Dept.

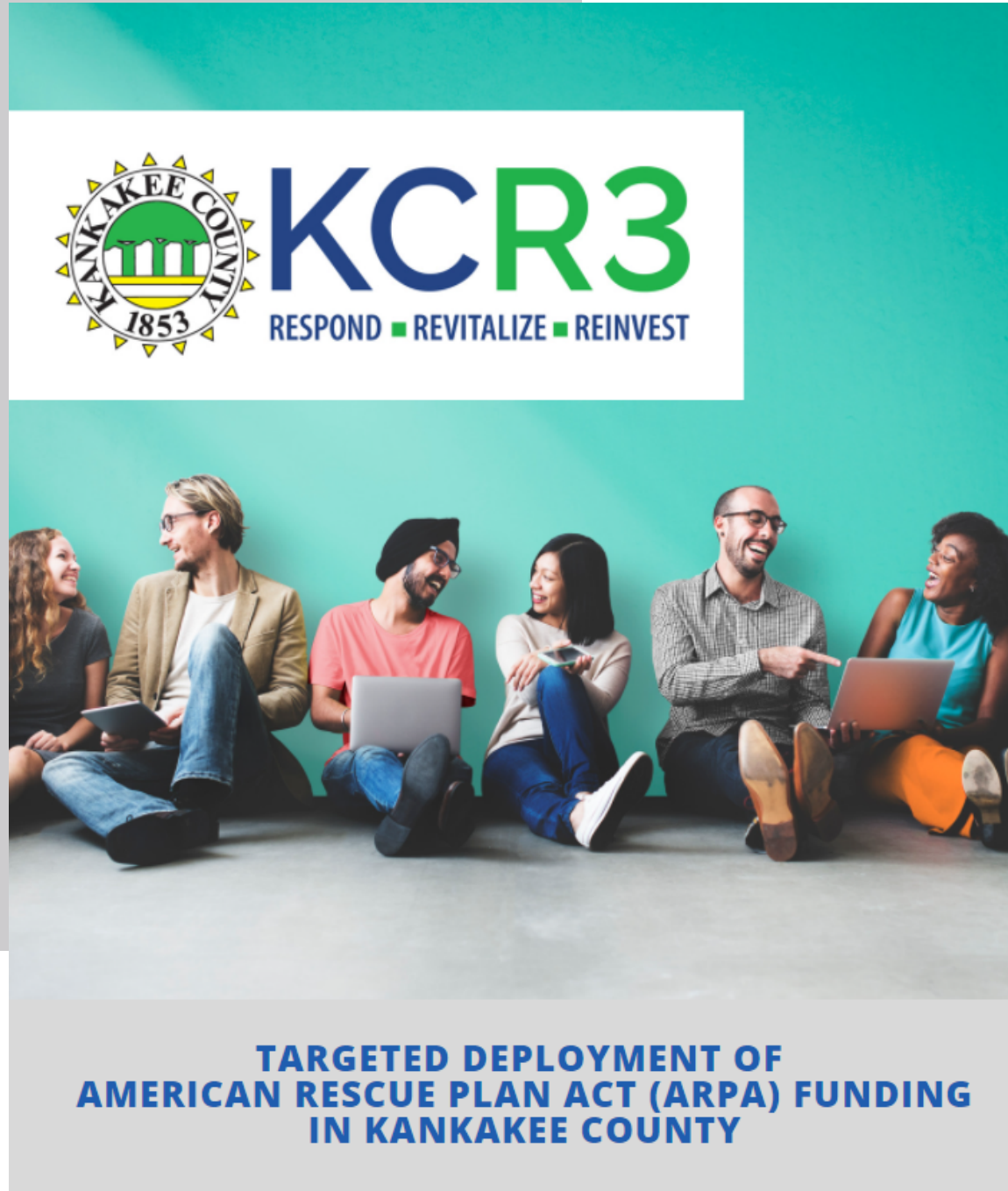
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Staff Accountant
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KANKAKEE COUNTY
1853
KCR3
RESPOND ■ REVITALIZE ■ REINVEST

**TARGETED DEPLOYMENT OF
AMERICAN RESCUE PLAN ACT (ARPA) FUNDING
IN KANKAKEE COUNTY**

KANKAKEE COUNTY BOARD MEMBERS



**TARGETED DEPLOYMENT OF
AMERICAN RESCUE PLAN ACT (ARPA) FUNDING
IN KANKAKEE COUNTY**

Kankakee County Board Members Directory

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Collins, Jacob (13) - jcollins@k3county.net
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Ekhoff, Colton (2) - cekhoff@k3county.net
Fairfield, Ray (6) - rfairfield@k3county.net
Fetherling, John (7) - jfetherling@k3county.net
Gowler, Mike (12) mgowler@k3county.net
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Hudson, Kimberly (15) - khudson@k3county.net
Hunter, Steven (17) - shunter@k3county.net
Kerskra, Larry (21) - lkerkstra@k3county.net
Liehr, Steve (28) - sliehr@k3county.net

Kankakee County Board Members Directory

Long, Craig (9) - clong@k3county.net
Miller, Chad (25) - cmiller@k3county.net
Parker, Tinker (5) - tparker@k3county.net
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Swanson, Joe (14) - jswanson@k3county.net
Tholen, Chris (10) - ctholen@k3county.net
Webber, Carol (11) - cwebber@k3county.net

***KANKAKEE COUNTY BOARD CHAIRMAN IS LISTED ON PREVIOUS PAGE UNDER COUNTY ARPA TEAM**